

Budget Monitoring Period: Forecast Outturn as at November 2016

Service	Forecast:		Nature of under/overspend: (eg. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
Child Sexual Exploitation team (EVOLVE)	52		Staffing	Presently vacant posts are being covered via agency & interim staff whose costs are greater than the substantive budgets for these vacant posts.
Operation Stovewood	124		Staffing	Costs of initial team, including agency staff to check and screen enquiries (120 to date) from ongoing/active investigations. Funding bid with Government receiving ministerial consideration.
First response	84		Staffing	Presently vacant posts are being covered via agency & interim staff whose costs are greater than the substantive budgets for these vacant posts.
Locality Social Work teams	84		Staffing, Direct payments	Pressure of using agency staff in the interim until vacancies are filled. This forecast allows for the full recruitment of the additional Newly Qualified Social Workers. Also included are pressures on additional Direct Payments from an increase in numbers (83 cases in total) and from clients who have more complex needs.
Children's Rights Team, Safeguarding Board,	34		Staffing	Presently vacant posts are being covered via agency & interim staff whose costs are greater than the substantive budgets for these vacant posts.
Directorate and Social Care Management	43		Staffing, supplies & services	Staff cost pressure from interim costs, additional temporary recruitment of staff and recruitment agency costs
Children in Care staffing, Fostering allowances, Fostering placements, Adoption placements	1,268		Placements, staffing, allowances, supplies & services	Forecast includes overspends Residential Out of Authority placements (£659k) and Independent Fostering Placements (£741k) with a saving following investment in Children in Care staffing and other areas (-£132k). These forecasts allow for LAC numbers to be at 468 as at March 2017 and provide for more higher cost 16+ placements. Any increase above the current 468 will result in a further pressure on social care budgets.
Education, Health and Care assessment and processing, Special Educational Needs and Disability (SEND)		-96	Placements	Social care contribution towards Complex Needs placements (based on 29 in year placements and 9 placements on Social Care). Realignment of placement costs between Education and Social Care during November has resulted in savings with the increased Education element attracting DSG High Needs Block funding.

Directorate:

Children & Young People's Services

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	Overspend (+) £'000	Underspend (-) £'000		
Rockingham PDC, School Music Service, School Effectiveness, School planning, admission and appeals	197		Income	Reduced income assumptions from traded activities
Commissioning, Business Support, Performance	36		Staffing, supplies & services	Insufficient budget in Business Support to manage increased caseload work. To be addressed through the CYPs Business Support review which will address the pressure whilst delivering further savings (£252k). Pressures from CSE commissioned contracts (£72k)
Training budget		-70	Staffing, supplies & services	Reduction in use of training development budget to mitigate overspend position
Residential homes		-750	Various	Savings expected to achieve in year including the saving from the closure of St Edmunds. To be used to offset pressure on LAC placements budgets
Early Help Localities, Children's Centres		-258	Staffing, supplies & services	In year savings against Children's Centres. Forecast savings due to vacancy management
Early Years		-100	Various	Forecast saving following a review of expenditure transferred to Early Years DSG Block
Early Help Localities		-100	Staffing	Forecast savings due to vacancy management.
Total	1,922	-1,374		
Net Under/Overspend	548			

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	Overspend (+) £'000	Underspend (-) £'000		
Adult Social Care				
Adults General	28		staffing & Income	Forecast staff cost pressure due to extension of employment contract for agency worker to end December 2016 as part of the Adults Development Programme.
Older People				
Independent Residential Care	565		Third Party Payments & Income	Budget pressure due to reduction in Care Act funding, plus Continuing Health Care budget shortfall (£260k). Although the number of placements reduced since April (-70) however, average net cost per client has risen costing additional £6,700 per week.
Direct Provision residential Care	44		Client Income	Income pressure as beds have been converted to intermediate care provision and are no longer eligible to be charged to clients plus reduction in full cost paying clients.
Enabling/Domiciliary Care	1,154		Third Party Payments	Continued increase in average weekly cost of Domiciliary Care due to additional demand (+97 clients), impact of national living wage plus recurrent budget pressure in respect of income from fees and charges (charges are based on financial assessments and currently 58% of clients do not pay towards the cost of their care).
Assessment & Care Management		-155	Staffing & Income	Non recurrent Health Funding brought forward from 2015/16 & Higher than anticipated staff turnover includes assumption vacancies remain vacant for remainder of financial year.
Direct Payments	1,504		Third Party Payments	Full year impact of 46% increase in clients in 2015/16, reduced by Better Care Funding (£500k). Increase in client base is due to a mixture of demographic pressures and clients moving from a Domiciliary Care Contract, in total this has seen 168 new clients. There has also been a net increase of 20 new clients from April (+4%) which includes an additional 13 new clients since last month. Action being taken to review packages & reduce overall costs.
Extra Care/Day Care/Transport		-77	Staffing and Income	Higher than anticipated staff turnover. Forecast additional Income from the increase in charges from 1 January 2017 plus savings on review of non essential spend.

Directorate:

Adult Care & Housing

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Budget Monitoring Period: Forecast Outturn as at November 2016

Service	Forecast:		Nature of under/overspend: (eg. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
Client Community Support Services <u>Learning Disabilities</u>		-85	Staffing/Third Party Payments	Higher than anticipated staff turnover, delayed implementation of Advocacy Contract plus review of non essential spend.
Supported Living		-215	Staffing	Higher than anticipated staff turnover & Carers costs lower on Shared Lives schemes due to lower than anticipated take up.
Residential Care		-334	Third Party Payments & Income	Includes anticipated outcome of the review of high cost placements, the current forecast underspend is based on actual expenditure and activity less the calculated impact of service review and an increase in the level of Continuing Health Care Income recoverable by the service. The forecast includes Management Actions of £1.380m , to date £115k has been achieved in respect of 10 placement reviews. Since last month there has been 3 additional placements to residential and nursing care including transitional placements from Children's services. Also included is the non achievement of the budget saving on in-house residential and respite care.
Day Care		-172	Staffing	Current Transport provision £135k pressure offset by higher than anticipated staff turnover plus efficiency savings on non essential spend. Service under review as part of Adults Transformation Programme and consultation now commenced.
Direct Payments	133		Third Party Payments	Full year impact of 30% increase in clients in 2015/16, additional 29 service users since April 2016 (+10%) includes an increase of 12 service users since last month. Offset by further savings as a result of management actions to review managed accounts (£40k).
Domiciliary Care/ community support		-40	Third Party Payments	Forecast saving due to decline in demand for community support services
Health Authority Supported Living		-125	Third Party Payments	Savings from the change in provision from residential care to supported living schemes.

Directorate:

Adult Care & Housing

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Budget Monitoring Period: Forecast Outturn as at November 2016

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	Overspend (+) £'000	Underspend (-) £'000		
Assessment & Care Management	98		Third Party Payments	Forecast staff cost pressure from use of agency staff to undertake review of high cost care packages
<u>Mental Health</u>				
Independent Residential Care	496		Third Party Payments	Full year impact of high cost placements in 2015/16, including transfer of cost of a Rotherham resident placement by a Neighbouring Authority and loss of Continuing Health Care funding for another placement. Additional 3 placements since April.
Direct Payments	306		Third Party Payments	Full impact of 12% increase in demand in 2015/16 plus loss of one -off funding from Public Health. Includes expected savings as result of reviewing managed accounts (£67.5k). Additional 10 service users since April (+7%) including 4 since last month.
Day Care/Community Support		-19	Staffing & Third Party	Contract Efficiency Savings & Higher than anticipated staff turnover
Assessment & Care		-164	Staffing	Higher than anticipated staff turnover
<u>Physical & Sensory</u>				
Direct Payments	929		Third Party Payments	Full impact of 10% increase in demand in 2015/16 plus additional increase of 20 clients since April 2016 (+10%) including additional 8 clients since last month. Includes savings as a result of management actions to review managed accounts (£237.5k).
Independent Residential Care	532		Third Party Payments	Full year impact of significant increase in client numbers in 2015/16 (12 placements - 5 new clients plus loss of CHC for 7 clients).
Domiciliary Care	50		Third Party Payments	Initial decrease in client numbers (-7%) but steady increase starting to emerge from September, also an increase in the average cost of package.
Day Care/Equipment/Advice & Information		-169	Third Party Payments/Supplies and Services	Reduction in demand for Independent Day care including transport plus savings from alternative provision of some day care services

Directorate:

Adult Care & Housing

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Budget Monitoring Period: Forecast Outturn as at November 2016

Service	Forecast:		Nature of under/overspend: (eg. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
<u>Safeguarding</u>		-200	Staffing & income	Higher than anticipated staff turnover, additional income from partners and income from administration of Court of Protection
<u>Housing Related Support</u>	74		Third Party Payments	Forecast shortfall in achieving 2016/17 budget savings on service contracts, partially offset by other minor variances.
<u>Commissioning & Performance</u>	69		Staffing & income	Forecast pressure from employment of temporary staff in commissioning plus reduction in contribution from HRA.
<u>Housing</u>				
Strategic Housing Investment	4		Staffing	Small forecast overspend due to lower than anticipated staff turnover
Housing Options		-627	Staffing/Income	Delay in recruitment to vacant post plus increase in fee income in respect of Furnished homes scheme
Central		-10	Supplies and Services	Review of non essential spend plus small savings on insurance and pension costs
Neighbourhood Partnerships		-80	Staffing	Recruitment to staff vacancies on hold pending review of Area Assembly and Community Cohesion services
Total	5,986	-2,472		
Net Under/Overspend	3,514			

Budget Monitoring Period: Forecast Outturn as at November 2016

Service	Forecast:		Nature of under/overspend: (eg. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
Business Unit				Service Total (£k) overspend
Business Unit		-72	Staffing	Forecast underspend on the training budget due to delivery of a controlled, Health & Safety training programme -£52k. Savings on management code -£17k, due to revised non-pay budgets. Small saving on corporate costs now updated -£3k, due to reducing expenditure on pension costs.
Community Safety & Street Scene				Service Total (£k) overspend
Network Management		-66	Staffing, Supplies and Services & Income	There are currently expected savings from Street Lighting -£67k, a forecast surplus on Parking income -£13k, and staff savings due to vacant posts in Streetworks -£9k. There are some small pressures totalling +£23k across the rest of Network Management. The Street Lighting savings are generated through reduced energy bills following the capital improvement works to the authority's Street Lamps. As in previous years there is a risk that the Winter Service budget will over spend (weather dependant).
Street Scene Services	187		Staffing, Supplies and Services & Income	Corporate Transport Unit has an overspend +£219k , due to delayed implementation of the savings proposals within the Corporate Transport Unit (CTU) +£81k, and Home to School Transport +£102k due to new term changes in demand, and further requests are being worked through. Stores +£33k due to a reduced income recovery from street lighting, lantern replacement programme. Depot +£3k mainly due to loss of parking bay income from London Hire. Cleansing and Grounds Services net position -£32k . Due to forecast savings on the Community Services group account -£24K as a result of the vacant Grounds Maintenance Manager post. Cleansing Services +£49k pressure on Street Cleansing environment based on the average of work undertaken to date on graffiti and fly tipping, this is being mitigated by savings across the rest of the Cleansing budgets -£52k. Grounds Maintenance small saving -£5k. A review of waste services is to be undertaken therefore reporting a break even position.

Budget Monitoring Period: Forecast Outturn as at November 2016

Service	Forecast:		Nature of under/overspend: (eg. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
CSS Corporate Accounts	92		Staffing	Overall forecast £82K overspend on Community Safety & Streetscene Corporate accounts due to the delayed implementation of a staffing restructure in relation to M3 Manager posts and a budget virement to Love My Streets to fund a new co-ordinator post. The swing from last month is due to a proportion of additional management costs are now being absorbed (+£10k).
Community Safety		-1	Staffing	Overall reporting -£10k underspend on Community Safety, this is due to a budget virement for a Domestic Violence post being filled wef October. Anti-Social Behaviour is showing a £9K overspend mainly as a result of the vacancy factor pressure. The position has worsened from last month due to an employee returning from secondment from January 2017.
Business Regulation	25		Staffing	Staff cost pressures remain on Licensing as a result of the high vacancy factor and the use of agency staff +£109k, with all appointments likely to be completed by December 2016. There are staff savings within Food, Safety and Animal Health & Safety -£41k, and Trading Standards due to vacant posts -£38k. Bereavement Services -£5k due to a reduction in the expected spend on essential maintenance at chapels/cemeteries.
Safer Neighbourhoods		-265	Staffing & Supplies and Services	Community Protection -£280k projected underspend as a result of vacant posts and spend for agency work to deliver statutory duties in Eastwood for 12 weeks. +£16K overspend on Landfill. Spend remains contractual in many areas and essential in relation to health and safety risks to public and staff. The works undertaken within this budget discharge the Council's statutory obligations in relation to the maintenance of closed landfill sites.
EP & Health & Safety		-50	Staffing	Forecast saving due to vacant posts within Emergency Planning (-£20k) and within Health & Safety (-£30k).
Culture, Sport & Tourism				Service Total (£k) overspend
Green Spaces	53		Premises & Income	Key pressure on Green Spaces is under recovery of income at RVCP, which is being mitigated across the rest of Green Spaces.

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	Overspend (+) £'000	Underspend (-) £'000		
Sports Development	0			
Leisure Facilities	0			
Trees & Woodlands		-29	Staffing & Income	Forecast over recovery of income on rechargeable tree works -£19k and reduced staffing costs -£10k.
Landscape Design		0	Income	Income projections now reflect a balanced forecast for the year end.
Leisure, Tourism & Green Spaces - General Management		-24	Staffing	A decision taken to capitalise some Green Spaces expenditure has generated revenue savings
Tourism & Marketing		-58		The underspend is new to R&E this month following the transfer of the Events budget, this is mainly due to staff vacancies
Libraries		-135	Staffing & Supplies and Services	The current underspend is due to staff savings whilst being in the consultation period -£49k and savings on non pay budgets -£89k, including a reduced spend on books and materials forecast at this stage in the financial year. This is reduced by a small pressure +£3k on income recovery.
Cultural Services Management	211		Supplies and Services	This account is now showing the balance of the savings for 2016/17 which has not yet been allocated across Culture and Customer Services.
Customer Services		-154	Staffing, Supplies & Services and Income	Post consultation work now shows staff and small non pay savings -£94k, with an improved income forecast due to confirmation of HRA and grant funding -£4k, and a review of non pay budgets is now showing an increased saving -£56k.
Heritage Service		0		
Theatres		-61	Staffing, Supplies and Services & Income	Forecast underspend due to vacant posts for part of the year, with a decision taken to now backfill some posts. A small over recovery of income is also included in the figures.
Museum, Galleries & Archives		-22	Staffing & Supplies and Services	Forecast staff savings due to non filling of vacant posts.
Culture, Sport & Tourism Management		-13	Staffing & Supplies and Services	Variance due to staff savings due to post holder commencing employment mid-October.

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	Overspend (+) £'000	Underspend (-) £'000		
Planning, Regeneration & Transportation				Service Total (£k) overspend
Estates	37		Staffing & Income	Forecast pressure from reduced capacity for income generation on this account is reduced due to a vacant post +£24k, and an increase in the amount of non fee earning jobs undertaken by the team which would previously have been paid for. Miscellaneous In addition there are a number of properties projecting and under recovery of income +£13k.
Facilities Management		-312	Premises & Income	Net forecast saving from Land and Property Bank - £209k underspend due to reduced estate (this forecast includes -£42k movement from dilapidations provision for Phoenix Riverside/Innovations Centre). Facilities Management Team - £43k underspend (pay vacancies) and Corporate Property Portfolio -£105k underspend. These are being reduced by some pressures - Community Buildings +£47k which includes an historic unachievable saving (+£40k) due to the delay in the planned closure programme.
Building Design and Corporate Projects	2		Staffing & Income	Forecast staff cost saving -£40k, offset by small non pay pressure +£3k and +£39k under recovery of income. NAS still to confirm all projects and budgets, there remains a level of uncertainty and makes forecasting more problematic.
Corporate Environmental Team	13		Staffing & Supplies and Services	Forecast pressure from a Carbon Reduction payment being +£7k higher than budgeted and a staff cost pressure +£6k.
Children's Capital Team	3		Staffing	Forecast staff cost pressure
Corporate Property Management	3		Staffing	Forecast staff cost pressure
CYPS Property	66		Premises related costs	High levels of reactive maintenance and increased costs of building cleaning offset by savings on closed properties.

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	Overspend (+) £'000	Underspend (-) £'000		
R&E Property		-6	Premises related costs	Pressure reported last month on Civic Theatre now taken out as agreement to capitalise these costs has been confirmed, therefore, an underspend is now being reported.
ACH Property		-10	Premises related costs	Saving due to closure of some buildings, improvement from last month due to adjustments to incorrect utility bills.
Regeneration/Economic Development	21		Income	Small forecast pressure relating to rental properties across the Town Centre, partially mitigated by a small underspend on the RERF budget.
Managed Workspace (Business Centres) Management	0			DMT decision to ensure these budgets are balanced by the financial year end.
Markets	13		Staffing	Small variance due to increased costs on Employer Liability Insurance
Markets	19			Overspend primarily due to higher than expected CEC charges and Estates Team Fees. Improved income offsetting other pressures.
Planning & Building Control	146		Supplies & Services and Income	£100k pressure anticipated due to reduced Development Control income. Steps being taken across the board to reduce this pressure where possible. Approval at SCIG was given to capitalise the purchase of the CIL software. Demolition costs incurred by Building Control +£25k for an unstable building at Rawmarsh may not be recoverable and +£15k pressure in relation to Local Land Charges due to current market conditions.
Rotherham Investment & Development Office (RIDO)		-287	Income	This forecast is based on DMT Star Chamber 3/8/16 - decision taken to adjust the forecast to use balance sheet monies plus funding from Department of Business, Energy and Industrial Strategy (BEIS), to improve the overall budget position for the service.
Transportation	86		Staffing and income	Pressure due to lack of fee earning work in highways +£57k, partially mitigated by savings on Bridges -£10k, and lower than forecast traffic signal charges -£10k. The cost of agency staff for the interim management cover is +£85k, +£27k under recovery of fee income which is the to date position, this is partially offset by -£60K underspend on pay due to a vacancy. Further work to be undertaken to assess full year impact.

Directorate: Regeneration & Environment

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Budget Monitoring Period: Forecast Outturn as at November 2016

Service	Forecast:		Nature of under/overspend: (eg. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
Facilities Services		-169	Staffing and income	Living wage increase lower than anticipated. Charges set on basis of higher living wage. (This excludes the School Catering Service figure which is reported as a note only).
School Crossing Patrol		-35	Staffing	Service making use of relief staff and minimal cover, on a risk assessment basis, rather than recruiting to vacant posts, in anticipation of future years savings.
Directorate Wide		-376	Staffing, Supplies & Services and Income	Confirmed actions to avoid spend following 'budget deep dive' phase one. These 'savings' will be allocated across their respective services in the next monitoring report.
Total	977	-2,145		
Net Under/Overspend	-1,168			

Budget Monitoring Period: Forecast Outturn as at November 2016

Service	Outturn Variance 2016/17		Nature of under/overspend: (e.g.. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
Communications and Media	121		Staffing & Supplies & Services, income	Unfunded Systems & Subscription costs £33k, staff pressures due to maternity leave/contract extension £71k. There is also an under achievement on income from Design studio £17k.
Democratic Services		-84	Staffing, supplies & services, income & Members allowances	Additional staff cost pressure £39k, estimated under achieved Town Hall Catering income £28k, offset by savings on members allowances and national insurance/pension payments and projected underspend on room hire/hospitality/travel/development costs for members - £146k, projected underspend on Town Twinning Events -£5k.
Human Resources (HR) & Payroll - Corporate Services	27		Staffing, supplies & services, income	There are staff pressures due to interim management arrangements, maternity cover costs, costs relating to Trade Union staff and the cost of advertising Head of HR post £87k, forecast pressure on Management Development budget £11k, and a loss of income from schools £35k. However these pressures are partially offset by forecast additional income on the council's salary sacrifice schemes and recharges on staff advertisement -£99k and a delay in the Employee survey -£7k.
HR & Payroll - Service Centre		-49	Staffing, supplies & services, income	Forecast pressures from loss of traded income from schools £20k, unachieved income on VAT reclaim from mileage receipts £20k and loss of income due to drop in demand for DBS checks £7k. Pressures on the printing/postages and contracted services budgets £40k. These pressure are offset by underspends on salaries due to vacant posts, maternity leave and staff working less than contracted hours -£136k.
Policy and Partnerships		-112	Staffing, income	Staff underspend due to vacant posts -£73k, and use of additional 1 year funding from the Local Government Association (LGA) -£29k, projected underspend on Information & Corporate Initiatives budget -£10k.
Chief Executives Office	7		Staffing, Supplies & services	Additional pressures relating to printing, subsistence, transport costs
Management Support	34		Staffing	Additional staff pressure due to management support arrangements.
Total	189	-245		
Net Under/Overspend	-56			

Directorate:

Finance & Customer & Corporate Services

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Service	Outturn Variance 2016/17		Nature of under/overspend: (e.g.. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
Legal Services	8		Supplies & Services	Pressures on Children & Young People's legal fees offset in part by projected underspend on training budget.
Elections		-44	Staffing & Supplies & Services	Staff cost pressure £16k, projected overspend on postages £13k, offset by underspend on Municipal election due to shared May election -£73k
Statutory Costs	38		Supplies and services	Forecast overspend due to volume of statutory notices/planning notices and Local Plan Inquiry.
Business Unit	70		Staffing & Income	Unachievable income target relating to Central Print and Planned Print £99k, partially offset in part by vacant post -29k.
CIDS		-73		Forecast underspend due to vacancy control.
Procurement		-61	Staffing, Supplies & Services & Income	Underspend on salaries due to vacancies within the team less cost of advertising -£75k, additional income relating to System Management Fee -£5k and grant towards Improvement and Development -£6k. These are offset in part by costs associated with service review £25k
Financial Services		-31	Staffing, supplies & services	Underspend on staffing due to vacancy control -£8k, lower than anticipated pension charges (former employees) -£16k and underspend on training budget -£7k.
Revenues & Benefits		-195	Staffing, income	Forecast underspend due to vacancy control and maximising flexible use of grants.
Internal Audit	-26		Staff, supplies & Services, income	Staff underspend due to vacant posts -£37k and unbudgeted income -£27k, offset by pressures within contracted services £38k
Directorate Wide	6		Supplies & Services	Forecast pressures on printing and training
Total	88	-404		
Net Under/Overspend	-308			